

**NATIONAL ASSOCIATION OF HEALTH UNDERWRITERS  
POLICY & PROCEDURES**

<b>POLICY TITLE:</b>	Audit Notification
<b>CLASSIFICATION:</b>	Finance
<b>POLICY NUMBER:</b>	94-05-F
<b>DEPARTMENT COORDINATOR:</b>	Finance
<b>MOTION:</b>	
<b>SECONDED:</b>	
<b>DATE SUBMITTED (INITIAL):</b>	June, 1994
<b>DATE APPROVED:</b>	June, 1994
<b>APPROVED BY:</b>	Board of Trustees
<b>AMENDED:</b>	March 1, 1997, January 25, 2006
<b>SUNSET:</b>	2018

**PURPOSE:**

**POLICY:**

1. That the Chief Financial Officer shall be directed to inform the accounting firm which performs the annual audit, to copy the President and Treasurer on the results of the annual audit and the Advice letter that accompanies the audit.
2. That the Advice letter shall be included as part of the financial audit package and presented to the Board of Trustees.

**PROCEDURE(S):**

**FINANCIAL IMPACT:**