

**NATIONAL ASSOCIATION OF HEALTH UNDERWRITERS
POLICY & PROCEDURES**

POLICY TITLE:	Mailing of Nominations Forms and Instructions to Chapters
CLASSIFICATION:	Nominations
POLICY NUMBER:	98-03-CMT
DEPARTMENT COORDINATOR:	Executive
MOTION:	Steve Selinsky
SECONDED:	Mike Gray
DATE SUBMITTED (INITIAL):	October 1, 1998
APPROVED BY:	Board of Trustees
AMENDED:	June 23, 2007
SUNSET:	2019

PURPOSE: Notification to state and local presidents of nominations process via the NAHU Nominating Form.

POLICY: To distribute the NAHU Nominating Form with instructions by October 15th of each year.

PROCEDURE(S): Send a communication with the date set by the Nominations Committee Chair for receipt of all nominations. The following information will accompany the communication:

1. Profile of NAHU Member's leadership capability
2. Credentials, designations, education and years in business
3. Outline of NAHU State, Local and National positions held and accomplishments
4. Outline of service to other organizations
5. Travel and continued service availability
6. Candidate information survey
7. Statement from Nominee committing to service during the term of office

FINANICAL IMPACT: None