

**NATIONAL ASSOCIATION OF HEALTH UNDERWRITERS  
POLICY & PROCEDURES**

<b>POLICY TITLE:</b>	Policies and Procedures Sunset Period
<b>CLASSIFICATION:</b>	Board
<b>POLICY NUMBER:</b>	94-01-B
<b>DEPARTMENT COORDINATOR:</b>	Executive
<b>MOTION:</b>	Steve Selinsky
<b>SECONDED:</b>	Beth Ashmore
<b>DATE SUBMITTED (INITIAL):</b>	February 4, 1994
<b>DATE APPROVED:</b>	May 14, 2007
<b>AMENDED:</b>	January 21, 2013
<b>SUNSET:</b>	2019

**PURPOSE:** To establish a systematic review of policies and procedures.

**POLICY:** Every policy shall have a “sunset” clause of 3 years (unless otherwise specified in the P&P) from new or amended date.

**PROCEDURE(S):** The Governance Committee shall review annually all P&Ps that are due to expire.

The expiring policies will then be submitted to the Board of Trustees for consideration. At any Board of Trustees meeting during the year, but no later than the board meeting hosted at Capitol Conference, the expiring policies will be reviewed and voted on for appropriate action.

**FINANCIAL IMPACT:** None