

**NATIONAL ASSOCIATION OF HEALTH UNDERWRITERS
POLICY & PROCEDURES**

POLICY TITLE:	Policy & Position Paper Review
CLASSIFICATION:	Legislative
POLICY NUMBER:	00-02-L
DEPARTMENT COORDINATOR:	Legislative
MOTION:	Beth Ashmore
DATE APPROVED:	
APPROVED BY:	Board of Trustees
AMENDED:	May 18 2015, May 8, 2006
SUNSET DATE:	2018

PURPOSE: To ensure that NAHU's legislative policies & position papers remain relevant & appropriate to the legislative & policymaking process as it evolves over time. To adopt these positions through a process that gives the membership adequate input which will support the Association's Mission and Vision Statements?

POLICY: NAHU's legislative policies & position papers should be reviewed regularly. The membership of NAHU should be given the opportunity to comment on NAHU's legislative positions and papers.

PROCEDURES: NAHU's Legislative Council will review NAHU's existing legislative policies and position papers as needed due to legislative or regulatory changes. The Council's Vice Chair will be responsible for organization and delegation of the review to the various working groups and task forces of the Council.

After adequate time for the Council's consideration, but no less than five business days (except as provided below in emergencies) the Council will vote regarding recommending the proposal to the Board of Trustees. If approved, the Chair will forward the proposal to the Board of Trustees for their consideration and, at the next opportunity, will move for the preliminary approval of the proposal by the Board. When adopted, the position or paper will again be communicated to the membership through the chapters.

Initial changes for any position paper will be recommended by the various task forces and working groups, reviewed and approved by the Legislative Council, sent to the Regional Vice Presidents for possible feedback & comment. These proposals shall be submitted to the Chair of the Legislative Council, who shall present the position to the Council. After adequate time for the Council's consideration, but no less than five business days (except as provided below in emergencies). If no changes are in order, Council will verify to the BOT at that time, in writing, that all policy statements and positions are correct.

Emergency Consideration:

In the case of the recommendation of a position or paper that is considered an emergency by a majority vote of the Legislative Management Team, the process above may be expedited by limiting the time for consideration by each of the above groups. The Legislative Management Team, at its discretion, may act through a majority vote to approve the use of a position or paper

by the members and staff during the expedited time the position or paper is being considered by the above groups.

FINANCIAL IMPACT: None