

**NATIONAL ASSOCIATION OF HEALTH UNDERWRITERS
POLICY & PROCEDURES**

POLICY TITLE:	Regional Vice President Reimbursement for Training
CLASSIFICATION:	Board
POLICY NUMBER:	12-02-B
MOTION:	Ryan Thorn
DATE APPROVED:	May 21, 2012
SUNSET:	2018

PURPOSE: To assist each incoming Regional Vice President (RVP) with expenses related to training required for the position.

POLICY: NAHU will reimburse each incoming RVP up to two nights lodging for training held before the Annual Convention.

PROCEDURE(S): Each RVP candidate will pay for his/her lodging expense. After the Convention, the elected RVP will be eligible to submit an expense reimbursement form and hotel invoice for up to two nights lodging. Upon receipt of the reimbursement form, a check will be issued from the National office.

FINANCIAL IMPACT: Maximum is estimated at \$2,000 which is calculated as follows:

4 RVPs x 2 nights x \$250