

NAHU REGIONAL LEADERSHIP CONFERENCE

Letter of Acknowledgement, Understanding & Acceptance

REGION: _____

RVP Name: _____

Host Chapter: _____

Event Date: _____

We, the undersigned, **acknowledge** the receipt and review of the NAHU Policy and Procedure (P&P) #03-01-F which outlines the two options available for the financing of the Regional Leadership Conference.

We **understand** there are two options available to the Host Chapter as outlined in the P & P.

We **accept** that should our intent be “to handle all responsibilities of the conference with limited assistance from NAHU” (Option 2), all net profits or **losses** derived from the conference will be assumed by our chapter.

Option Chosen:

___ #1 RVP to use the services and assistance from NAHU National Office, or

___ #2 RVP and Host Chapter to handle all responsibilities of the conference with limited assistance from NAHU

RVP Signature

Date

Host Chapter President

Date

Host Chapter Treasurer

Date

NAHU National Treasurer

Date

Please return this signed document to Brooke Willson within seven days past Capitol Conference but no less than 120 days before the event.