



Leadership and Development Committee Chair

This individual is appointed by the NABIP president. The purpose of the leadership and development committee is to collaborate with the RVPs, committees and staff to provide resources for state and local chapters to excel in leadership development, operations and chapter management.

The chair will direct the efforts of the committee to establish goals and directions for the committee. The chair will work directly with the Regional Vice Presidents, other committee and council chairs and staff as needed.

The chair will:

- Plan the agenda for monthly meetings
- Chair the monthly meetings
- Assign tasks as needed
- Provide guidance
- Work with the Leadership Services staff
- Encourage committee's relationship with RVP, participation in regional meetings, etc.
- Work with staff and committee to plan annual Leadership Forum at Capitol Conference
- Assist with the development of other programs and tools that could assist chapter officers with their jobs in leading and providing benefit to their members.
- Work to update and refresh Leadership Academy modules.
- Assist the vice chair with the Mentor Program

NAHU Staff Liaison:

- Works closely with the chair and appropriate task forces to develop programming for the Capitol Conference Leadership Forum
- Manages the certification program
- Administers the Chapter Excellence Program
- Assists with communications with the chapters and other committees as needed
- Takes meeting minutes.
- Supports the committee with programming; such as but not limited to Leadership Academy, Mentor Program